

BOARD OF EDUCATION  
HANCOCK PUBLIC SCHOOLS  
RECORD OF MINUTES

No.10/16/2023

Regular Meeting  
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Minutes of the Regular Meeting of the District Board of the Hancock Public School District, Houghton County, State of Michigan.

Meeting open -Pledge of Allegiance

A Regular Meeting of the Board of Education of Hancock Public Schools was held in the boardroom on Monday, October 16, 2023, at 5:02 p.m. President Jordan called the meeting to order.

Present: Catherine Jordan, Michael Lancour, Wendy Chynoweth, Rod Paavola, Taylor Paul, Charlie Klein, Emilie Lancour

Agenda Items:  
Routine Matters

Adoption of Agenda

It was recommended by Interim Superintendent Salani that the submitted agenda be adopted as presented. Moved by Member Chynoweth, seconded by Member Klein, to adopt the agenda as presented. The motion unanimously carried.

Approve the Regular Meeting Minutes of September 18, 2023.

It is recommended by Board Secretary E. Lancour to approve the submitted September 18, 2023 regular minutes. Moved by Member M. Lancour, seconded by Member Paavola to approve the submitted September 18, 2023 regular minutes. The motion unanimously carried.

Approve the Work Session Meeting Minutes of September 25, 2023.

It is recommended by Board Secretary E. Lancour to approve the submitted September 25, 2023 work session minutes. Moved by Member Chynoweth, seconded by Member Paul to approve the submitted September 25, 2023 work session. The motion unanimously carried.

Approval of checks written for the Month of September 2023.

It is recommended by the CCISD Assistant Business Manager, Jeff Klein, with concurrence by Board Treasurer, Wendy Chynoweth, that the checks written for the month of September 2023 be approved as presented. Moved by Member Chynoweth, seconded by Member Klein to approve the checks written for the month of September 2023. The motion unanimously carried.

Approval of the Finance Statement for September 2023

It is recommended by the CCISD Assistant Business Manager, Jeff Klein, with concurrence by Board Treasurer, Wendy Chynoweth, that the Finance Statement for the month of September 2023 be approved as presented. Moved by Member Chynoweth, seconded by Member Paul to approve the Finance Statement for the month of September 2023. The motion unanimously carried.

Old or unfinished business:

PLDL Contract Update

Information was shared about the contract. Changing the length to 8 months aligns with the fiscal years for both PLDL and HPS. Three (3) membership types are offered (in-district, staff, and student, and out-of-district \$25 annually) and the hours of operation are listed.

MASB Superintendent Search Update

The search and survey are still in progress. 1 applicant. 156 surveys completed.

MASB Superintendent Evaluation course

Still under consideration

Superintendent Report

1. Bond Update
  - a. The freezer will be installed this week. Electrical panel and transformer in February
2. McAfee Field Update
  - a. The field is owned by HPS
  - b. Name will be determined at a later date
3. CBA Course offerings:
  - a. Finance Course 10/3/23 attended by Salani, Jordan, and Paul.
  - b. CBA Parliamentary Procedure course 10/18/23 by Paul, E Lancour, and M Lancour

Principal Reports

1. Dan Vaara (Elementary)
  - a. M Step scores: all areas higher than the state
  - b. Huge thank you to Keweenaw Trucking Company for the hauling of the wood chips donated by Northern Hardwoods
  - c. Author coming to speak to the students
  - d. Mobile dentist available at the school (November 6th)
2. Hannah Asiala (Middle)
  - a. State assessment scores and STAR Renaissance
  - b. PBIS (attendance, discipline, and behavior)
  - c. 7th grade field trip to the Ford Center
3. Chris Salani (High)
  - a. Area-wide in-service day (Active Shooter training, curriculum work with the ISD)
  - b. State assessment scores
  - c. Portage Health provided a flu clinic for staff
  - d. PT conferences for the whole district are November 1st (google sign-up)
  - e. Veteran's Day assembly will be November 10th

New Business/Discussion/Action Items:

Approve the hire of Elizabeth Killian, Kitchen Helper.

It is recommended by Interim Superintendent Salani to approve the hire of Elizabeth Killian, Kitchen Helper. Moved by Member Paul, seconded by Member Klein, to approve the hire of Elizabeth Killian, Kitchen Helper. The motion unanimously carried.

Approve the Hire of Robert Hiltunen, Elementary Music.

It is recommended by Interim Superintendent Salani to approve the hire of Robert Hiltunen, Elementary Music. Moved by Member Paavola, seconded by Member E. Lancour, to approve the hire of Robert Hiltunen, Elementary Music. The motion unanimously carried.

Approve the Renewal of Winter Athletic Coaches.

It is recommended by Interim Superintendent Salani to approve the renewal of winter athletic coaches, Kyle Hawswith, Assistant Varsity Coach, Jeff Mikesh, Jim Hanner and Matt Marchel, volunteer assistants, Hannah Asiala, JV Hockey, Ward Helakoski, Varsity Girls Basketball, Carsen Chynoweth, JV/Varsity Assistant girls basketball, Zackary Ohtonen, Varsity Boys Basketball and Ramon Sague, Head Middle School boys basketball. Moved by Member M. Lancour, seconded by Member Paavola, to approve the renewal of winter athletic coaches, Kyle Hawswith, Assistant Varsity Coach, Jeff Mikesh, Jim Hanner and Matt Marchel, volunteer assistants, Hannah Asiala, JV Hockey, Ward Helakoski, Varsity Girls Basketball, Carsen Chynoweth, JV/Varsity Assistant girls basketball, Zachary Ohtonen, Varsity Boys Basketball and Ramon Sague, Head Middle School boys basketball. Abstain: Chynoweth. Motion carried.

Approve the MS Course offering for 2023-2024

It is recommended by Interim Superintendent Salani to approve the MS Course offering for 2023-2024. Moved by Member Klein, seconded by Member E. Lancour, to approve the MS Course offering for 2023-2024. The motion unanimously carried.

Approve the Summer Tax Resolution

It is recommended by Interim Superintendent Salani to approve the Summer Tax Resolution. Moved by Member Klein, seconded by Member M. Lancour, to approve the Summer Tax Resolution. Ayes: Jordan, M. Lancour, E. Lancour, Chynoweth, Paavola, Klein & Paul. The motion unanimously carried.

Approve the Snow Removal Bid with Ziemnick Excavating, Inc.

It is recommended by Interim Superintendent Salani to approve the Snow Removal Bid with Ziemnick Excavating, Inc. for \$30,250.00. Moved by Member Chynoweth, seconded by Member Paavola, to approve the Snow Removal Bid with Ziemnick Excavating, Inc. for \$30,250.00. The motion unanimously carried.

Approve the contract renewal with the Portage Lake District Library

It is recommended by Interim Superintendent Salani to approve the contract renewal with the Portage Lake District Library. Moved by Member Paavola, seconded by Member M. Lancour, to approve the contract renewal with the Portage Lake District Library. The motion unanimously carried.

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Adjournment of meeting.

Moved by member Klein, seconded by member Paavola to adjourn the meeting at 6:05pm. The motion unanimously carried.

Emilie Lancour  
Board Secretary



Hancock Public Schools  
Barkell Elementary Board Report

10-16-23

- MSTEP scores- see report
- Playground Correction- I need to make a correction in my thank yous for the playground. I would like to stress a sincere thank you again to Northern Hardwoods for donating the massive amount of wood chips for our new playground. I apologize to KTC (Keweenaw Trucking Company) for missing their thank you. I would like to thank KTC for transporting the wood chips for free. I inadvertently mentioned it was Northern Hardwoods who shipped them. KTC made numerous runs to deliver the chips and we really appreciate it!
- Author Presentation- Our Y5s-1<sup>st</sup> graders will have the chance to visit with and learn from a Children's Author in mid-October. Local author Dan Wohlleber will be presenting one of his books. He presented to our young students last year and he did a very nice job.
- Mobil Dentist will be here the week of November 6<sup>th</sup>.

# Hancock Public School

## Hancock Middle School Board Report



10-16-23

### -PBIS Update/Advisory

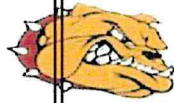
- all PBIS Lessons are being taught
- Mr. Sturos attended a data retreat on Thursday and the entire PBIS team will meet this Friday to review how we have been doing for the start of the school year
- see attached Bulldog Bulletin (first newsletter of the school year)
- emailed home Screener Letter to parents

### -Updates

- Oct 19:** 7th grade is attending a field trip to the Ford Center hosted by Michigan Tech
- Completed our first fire drills and lockdown drills of the school year
- Copper Bowl Door decorating

### -Other

- 28 students went with Mrs. Pelty to participate in the Plaidurday photo
- 22-23 State Testing Results



## HANCOCK CENTRAL HIGH

To: Board of Education  
From: Chris M Salani, Principal / AD  
Re: October 16, 2023 BoE Report

The following information highlights and/or informs the Board of pertinent High School operational content, starting from our last meeting in September to our current date (and beyond):

- I. Successful completion and future scheduling of Staff PD – Early Release Days
  - a. 10-13-23 Area Wide In-service
    - i. Active Shooter
      1. Thank you to Charlie Klein, Matt Djerf, & SRO Olson
    - ii. Data Performance Review/Analysis & Curriculum Design and Mapping
      1. Thank you to Jennifer Lynn from ISD
- II. SAT / PSAT Data Review – April 2023
  - a. See Attached
- III. Faculty / Staff Flu Shot Clinic, Oct 13 @ Barkell
  - a. Thank you to Caron Heath and Portage Health
- IV. Copper Bowl Week – 10/16 – 20
  - a. See Attached Flyer
  - b. Host Copper Spike and Copper Cup on Thursday, 10/19
- V. Parent – Teacher Conferences 11/1/23 from 1:00 – 6:00 PM. On-line scheduling sheet for faculty.
- VI. Veteran’s Day Program – Friday, November 11
- VII. HB 4752 Legislation Signed into Law – Retired Personnel



## HANCOCK CENTRAL HIGH

### VIII. Athletics –

- a. Senior – Parent Night for FB and CC – Friday, 10/13
- b. MS GBB Tournament
  - i. 10/16, 18 -- 7<sup>th</sup> Grade @ Baraga vs TBA
  - ii. 10/17,19 -- 8<sup>th</sup> Grade @ Calumet vs TBA
- c. MS FB Final Game vs Houghton – Copper Spoon -- 10/17/23  
starting at 4:00 PM @ McAfee
- d. Senior-Parent Night VB – 10/17/23
- e. CC UP Finals
  - i. Saturday, Oct 21 -- Gladstone
- f. Boys MS BB starts Monday, 10/23
- g. Girls VB Districts
  - i. HCH First Match = Monday, Oct. 30 6:00 PM @  
Westwood
    - 1. If win at WW, will host WIC on Wednesday, Nov  
1 @ 6:00 PM (Championship will be Friday, Nov  
3 @ 6:00 PM either at Calumet or Jeffers)
- h. Winter Coaches Renewals
  - i. BBB – Zack Ohtonen (V), TBA (JV), Ramon Sague and  
Dave Wanhala (MS)
  - ii. GBB – Ward Helakoski (V), Carsen Chynoweth (JV),  
D’Andra Kero (Asst)
  - iii. HOC – Kyle Hauswirth (Asst V), Jeff Mikesch (Asst V),  
Jim Hanner (Asst V), Hannah Impola (JV)