

BOARD OF EDUCATION
HANCOCK PUBLIC SCHOOLS

RECORD OF MINUTES

No.11/20//2023

Regular Meeting
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Minutes of the Regular Meeting of the District Board of the Hancock Public School District, Houghton County, State of Michigan.

Meeting open -Pledge of Allegiance

A Regular Meeting of the Board of Education of Hancock Public Schools was held in the boardroom on Monday, November 20, 2023, at 5:02 p.m. President Jordan called the meeting to order.

Present: Catherine Jordan, Michael Lancour, Wendy Chynoweth, Rod Paavola, Taylor Paul, Charlie Klein, Emilie Lancour

Agenda Items:
Routine Matters

Adoption of Agenda

It was recommended by Interim Superintendent Salani that the submitted agenda be adopted as presented. Moved by Member M Lancour, seconded by Member Klein, to adopt the agenda as presented. The motion unanimously carried.

Approve the Regular Meeting Minutes of October 16, 2023.

It is recommended by Board Secretary E. Lancour to approve the submitted October 16, 2023 minutes. Moved by Member Paavola, seconded by Member Klein to approve the submitted October 16, 2023 minutes. The motion unanimously carried.

Approve the Special Meeting Minutes of November 6, 2023.

It is recommended by Board Secretary E. Lancour to approve the submitted November 6, 2023 special minutes. Moved by Member Paul, seconded by Member Klein to approve the submitted November 6, 2023 special minutes. The motion unanimously carried.

Approve the Special Meeting Minutes of November 13, 2023.

It is recommended by Board Secretary E. Lancour to approve the submitted November 13, 2023 special minutes. Moved by Member M. Lancour, seconded by Member Klein to approve the submitted November 13, 2023 special minutes. The motion unanimously carried.

Approval of checks written for the month of October 2023.

It is recommended by the CCISD Assistant Business Manager, Jeff Klein, with concurrence by Board Treasurer, Wendy Chynoweth, that the checks written for the month of October 2023 be approved as presented. Moved by Member Chynoweth, seconded by Member Paavola to approve the checks written for the month of October 2023. The motion unanimously carried.

Approval of the Finance Statement for October 2023

It is recommended by the CCISD Assistant Business Manager, Jeff Klein, with concurrence by Board Treasurer, Wendy Chynoweth, that the Finance Statement for the month of September 2023 be approved as presented. Moved by Member Chynoweth, seconded by Member M. Lancour to approve the Finance Statement for the month of October 2023. The motion unanimously carried.

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Visitors Comment: 5 visitors present

Jay Ruohonen, Superior National Bank, thanked the board for selecting Superior National Bank as their depositor.

Old or unfinished business:

- 1) Superintendent Search
 - a) A committee has met and will continue to meet with Chris Salani to negotiate his contract. He was offered and accepted the position as Superintendent.

Superintendent Report:

- 1) Portage Lake District Library Contract Update
 - a) An amendment was added to the contract to include a household rate of \$40 a year.
- 2) Bond Update
 - a) The freezer should be installed tomorrow at the elementary school
 - b) There will be a meeting on Dec 7th to update the timeline for internal and spring-summer parking and access plans
- 3) Security Update
 - a) There will be an update to the critical incidence mapping by the new year
 - b) an incidence response notification app is being looked at
 - c) The ISD has received a grant for cyber security that will be accessed by all local districts in the spring
 - d) Looking at a trial in January of an app that maps the internal structure of the building related to security

Principal Reports

1. Dan Vaara (Elementary)
 - a. mobile dentist available at the school (November 6th) served 97 students
 - b. Halloween parade at Portage Point and Mission Point
 - c. Donations and cards to Veterans
 - d. The Giving Jar: students earned coins and donated \$150 to the Salvation Army
 - e. Pancake Breakfast is Dec 2nd from 7:30-11:30. Thank you to the PTO and Marcy Messner
 - f. Y5s - 1st grade are receiving health and nutrition lessons
 - g. Bulldog Shop will be held again this year. Thank you to the PTO, staff, and community for the time and donations
2. Hannah Asiala (Middle)
 - a. PBIS day. Thank you to MI Tech, Walmart, Sunflower Books and Coffee, Hancock Coca-Cola Bottling Company, and Bubblr for the donations.
 - b. Shared information with parents about vaping during PT conferences
 - c. Veterans Day assembly. Thank you to Rick Freeman and Mr. Hauswirth.
 - d. TRIO is speaking to all middle school students and learning
 - e. Copper Shores is presenting about Life Skills
 - f. Congratulations to the MS Robotics team for qualifying for the state competition.
3. Chris Salani (High)
 - a. The National Honors Society induction ceremony was on November 6th. Thank you to Ms. Murphy. Congratulations to all new inductees.

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- b. 112 scheduled parent-teacher conferences. Thank you to families, faculty, and staff.
- c. Thank you to Rick Freeman Sr. and Jeff Hauswirth for the Veterans Day assembly
- d. Exams are this week
- e. Congratulations to Corbin Eikenberry and Ethan Perrault. They will be attending U.P. Honors Band at NMU on Dec 1 and 2
- f. Faculty and Staff Holiday Party will be held in December

Liaison Reports: (Hancock Recreational Committee: M. Lancour)

- a) 5 year plan has been finalized
- b) The disc golf course will be completed this spring

New Business/Discussion/Action Items:

Accept the Resignation of Amanda Cooney, Elementary Paraprofessional Aide.

It is recommended by Interim Superintendent Salani to accept the resignation of Amanda Cooney, Elementary Paraprofessional Aide. Moved by member Chynoweth and seconded by member E. Lancour to accept the resignation of Amanda Cooney Elementary paraprofessional Aide. The motion unanimously carries.

Approve the Hire of Tyler Demske, Elementary Paraprofessional Aide.

It is recommended by Interim Superintendent Salani to approve the hire of Tyler Demske, Elementary Paraprofessional Aide. Moved by Member Klein, seconded by Member M. Lancour, to approve the hire of Tyler Demske, Elementary Paraprofessional Aide. The motion unanimously carried.

Approve the district audit conducted by Anderson, Tackman, and CO, PLC.

It is recommended by Interim Superintendent Salani to approve the district audit conducted by Anderson, Tackman, and CO, PLC. Moved by member Chynoweth seconded by Member Paavola to approve the district audit conducted by Anderson, Tackman, and CO, PLC. The term "unmodified" is positive. It was considered a clean audit. The fund balance shows gains and losses. The motion unanimously carried.

Approve the memorandum of agreement (MOA) with the Great Lakes Recovery Center.

It is recommended by Interim Superintendent Salani to approve the MOA with Great Lakes Recovery Center. Moved by Member Paavola, seconded by Member E. Lancour to approve the MOA with Great Lakes Recovery Center. The motion unanimously carried.

Appoint an Article 14 Representative for HEA.

It is recommended by Interim Superintendent Salani to appoint an Article 14 representative for the HEA. Moved by Member E. Lancour, seconded by Member M. Lancour to appoint Member Taylor Paul as the Article 14 representative. Article 14 refers to a quarterly meeting with members of the HEA, administration, and the board to discuss concerns or issues. The motion unanimously carries.

Accept the resignation of Ramon Sague, Varsity Football Coach and Middle School Boys Basketball Coach at the close of the season.

It is recommended by Athletic Director Salani to accept the resignation of Ramon Sague, Varsity Football Coach and Middle School Boys Basketball Coach. Moved by Member Paavola, seconded by Member Paul to accept the resignation of Ramon Sague, Varsity Football Coach and Middle School Boys Basketball. The motion unanimously carries. Thank you for his impact on athletics and most importantly the student-athletes.

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Approve the price quotes for the pHabLAP purchases from Dew-El Corporation.

It is recommended by Interim Superintendent Salani to approve the price quotes for the pHabLAP purchases from Dew-El Corporation. Moved by Member M. Lancour, seconded by Member Klein to approve the price quotes from Dew-El Corporation. This is being done now, to lock in the price before January 1st. The motion unanimously carries.

Approve granting Tenure to Heather Murphy, HS Teacher.

It is recommended by Interim Superintendent Salani to approve granting tenure to Heather Murphy, HS teacher. Moved by Member Klein, seconded by Member Paul to approve granting tenure to Heather Murphy, HS teacher. She has met the criteria and submitted her letter. She had a highly effective rating for the last 5 years. The motion unanimously carries.

Approve the Cooperative Agreement with Chassell Schools for JV hockey.

It is recommended by Director of Athletics Salani to approve a Cooperative Agreement with Chassell Schools for JV Hockey. Moved by Member Klein, seconded by Member M. Lancour to approve the Cooperative Agreement with Chassell Schools for JV hockey. This is a perpetual agreement. We already have an agreement with Jeffers, Lake Linden, and Dollar Bay. There is one student who wishes to play JV hockey. The motion unanimously carries.

Other discussion:

President Jordan visited the classroom of Kristen Huffman. Thank you for the invitation.

Vice-President M. Lancour visited the classroom of Matt Griffith to present about Robert's Rules.

Adjournment of meeting.

Moved by Member Paul, seconded by Member M. Lancour to adjourn the meeting at 5:55pm. The motion unanimously carried.

Emilie Lancour
Board Secretary

Hancock Public Schools
Barkell Elementary Board Report
11/20/23

- School Dentist for Nov 2023 - assessed 97 students, 70 cleanings/fluoride, 335 sealants = total \$27,350 worth of services provided
- Community Service- Halloween parades through Portage Pointe and Mission Point (1st Grade)/ Donations and Cards for deployed troops/ Veterans Day cards delivered to the American Legion/ The Giving Jar
- Pancake Breakfast is Saturday, December 2nd from 7:30-11:30. Thank you to the PTO for putting this on and for everything else that they do for our school!
- Our Y5s through first graders are receiving Health and Nutrition lessons from Kathy Bauer (MSU Extension). Our students receive a total of six lessons over the course of three months.
- Thank you to the community for their continuous support of our Bulldog Shop! This is where students can purchase Christmas gifts for their parents, siblings, pets, etc. for low prices. Goods are mostly donated, however some are purchased as well when necessary. Thank you to our PTO for all of the work they put in for making this happen.

Hancock Public School

Hancock Middle School Board Report

11-20-23



-PBIS Update/Advisory

-**Ms. Huffman's** Advisory won the attendance award-all students were at school 90% of time or more!

-Student of the Trimester:

6th Grade: Emery Silverson

7th Grade: Lorelai Levanen

8th Grade: Trevor Jolma

-MI Tech donated 12 tickets for hockey or basketball games and 6 day passes! We also had generous donations for prizes from Walmart, Sunflower Books and Coffee, Hancock CCBC, and Bubblr

-Updates

-**Oct 19** 7th grade spent a day at the Ford Center

-**Nov 1** Parent Teacher Conferences

-also had displays about Vaping Awareness and PBIS for parents

-**Nov 7** 6th grade Spanish class did a play, many parents came, very cute

-**Nov 11** Veterans Day program with Guest Speaker Rick Freeman and Mr. Hauswirth did a great deal of the leg work setting up the event

-**Currnet/Upcoming:** Trio speaking to each grade

-8th grade: test taking strategies

-7th grade: learning styles

-6th grade: goal setting

To: Board of Education
From: Chris M Salani, Principal / AD
Re: November 20, 2023 BoE Report

The following information highlights and/or informs the Board of pertinent High School operational content, starting from our last meeting in October to our current date (and beyond):

I. Successful completion and future scheduling of Staff PD – Early Release Day
a. 12/6 Guaranteed and Viable Curriculum Part 2 – Jennifer Lynn

II. NHS Induction Ceremony – Monday, November 6.
a. Congratulations to the new Inductees
b. Thank you to Ms. Murphy

III. Parent-Teacher Conferences – Wednesday, November 1
a. Total of 112 scheduled conferences
b. Thank you to those Parents / Families attending
c. Thank you to Faculty and Staff.

IV. Veterans Day Ceremony –
a. Thank you to Mr. Rick Freeman Sr. and the Veterans and Families that attended.
b. Thank you to Jeff Hauswirth

V. First Trimester Exam Schedule:
a. Monday, Nov 20
8:10 - 8:25 1st Hour Review
8:25 - 9:45 1st Hour Exam
9:45 – 9:55 Break
9:55 - 10:10 2nd Hour Review
10:10 - 11:30 2nd Hour Exam
11:30 - 12:10 Lunch
12:10 - 12:25 3rd Hour Review
12:25 – 1:40 3rd Hour Exam
1:40 – 1:50 Break
1:50 – 2:05 4th Hour Review
2:05 - 3:25 4th Hour Exam

Tuesday, November 21:
8:10 - 8:25 5th Hour Review
8:25 – 9:45 5th Hour Exam
9:45 – 9:55 Break

9:55 - 10:10 6th Hour Review

10:10 - 11:30 6th Hour Exam

VI. UP Honor Band @ NMU – December 1 & 2

- a. Good Luck to Corbin Eikenberry and Ethan Perreault

VII. Athletics –

a. Boys Hockey

- i. 11/17 v Alpena
- ii. 11/19 v Hartland
- iii. 11/24-25 @ CIC

b. Boys Bball start 11-13-23

- i. 11/27 v Watersmeet

c. Girls Bball start 11-21-23

- i. 12/7 @ Onto

d. JV Hockey Co-op – Chassell

e. Coaching Update – Coach Sague Retirement