

BOARD OF EDUCATION
HANCOCK PUBLIC SCHOOLS

RECORD OF MINUTES

No.1/29/2024

Regular Meeting
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Minutes of the Regular Meeting of the District Board of the Hancock Public School District, Houghton County, State of Michigan.

Meeting open -Pledge of Allegiance

A Regular Meeting of the Board of Education of Hancock Public Schools was held in the boardroom on Monday, January 22, 2024 at 5:32p.m. President Jordan called the meeting to order.

Present: Catherine Jordan, Michael Lancour, Rod Paavola, Taylor Paul, Emilie Lancour, Charlie Klein, Wendy Chynoweth

Recognition of Any Delegation or Individual:

Thank you note from the family of Sharon Rocchi.

Presentation by the Middle School Robotics team

Recognition of the school board by the district and the State of Michigan

Election of the officers:

Member Chynoweth nominated Catherine Jordan as president. Moved by Member Paavola and seconded by Member Klein to elect Member Jordan as president. Motion unanimously carried.

Member Klein nominated Member M Lancour as vice president. Moved by Member Paavola seconded by Member Paul to elect Member M Lancour as vice president. Motion unanimously carried.

Member Klein nominated Member E Lancour as secretary. Moved by Member Paul and seconded by Member Chynoweth to elect Member E Lancour as secretary. Motion unanimously carried.

Member M Lancour nominated Member Chynoweth as Treasurer. Moved by Member Paul seconded by Member M Lancour to elect Member Chynoweth as treasurer. Motion unanimously carried.

Agenda Items:

Routine Matters

Adoption of Agenda

It was recommended by Superintendent Salani that the submitted agenda be adopted as presented. Moved by Member Klein, seconded by Member E Lancour, to adopt the agenda as amended. Motion unanimously carried.

Approve the Regular Meeting Minutes of December 18, 2023.

It is recommended by Superintendent Salani that the submitted minutes of the regular meeting of December 18, 2023 be approved. Moved by Member M Lancour, seconded by Member E Lancour to approve the submitted December 18, 2023 regular minutes. Motion unanimously carried.

RECORD OF MINUTES

Approval of checks written for the Month of December 2023.

It is recommended by the CCISD Assistant Business Manager, Jeff Klein, with concurrence by Board Treasurer, Wendy Chynoweth, that the checks written for the month of December 2023 be approved as presented. Moved by Member Chynoweth, seconded by Member Klein, to approve the checks written for the month of December 2023. Motion unanimously carried.

Approval of the finance statement for December 2023.

It is recommended by the CCISD assistant business manager with concurrence by board Treasurer Wendy Chynoweth that the finance statement for December 2023 be approved as presented. Moved by Member Chynoweth seconded by Member Paul to approve the finance statement for December. Motion unanimously carried

New Business:

Superintendent Report: Chris Salani

1. Bond/ Sinking Fund Update
 - a. no Bond update
 - b. Sinking Fund
 - i. a plant facility meeting was held to reestablish the plan
2. Negotiations
 - a. meeting was held with the HEP SA team
 - b. meeting will be held with the HEA team this week
3. Finance Committee
 - a. meeting will be held the first week of February
4. State Reporting Update
 - a. The website has been updated regarding the COVID-19 Return to Learn plan to be compliant
5. Assistant Administrator/Dean of Students & MTSS/PBIS Coordinator positions
 - a. There is a lead teacher in each building and this will continue. This person is available for staff to communicate with and assume the lead role if the administration is absent from the building.
 - b. MTSS/PBIS Coordinator at the middle school level (future HS level)
 - i. this year's 8th-grade students are the first cohort; systems will continue as they enter 9th grade in the fall
 - ii. PBIS has a team with Hannah, MS teachers, and a school psychologist from the ISD. The team will continue
 - c. The Assistant Administrator/Dean of Students position will be in the MS and HS
 - i. behavior specialist for discipline and also student government
6. CCASB Award Nominees/Recipients
 - a. 31 Backpacks (in conjunction with the ISD) for the Community Service Award
 - b. Emilie Pierner and Sadie Biekkola for the Student Impact Award
 - i. They are HS students doing a great job working with and teaching younger students
 - c. Matt Griffith for the Outstanding Education Employee Award
 - i. High School teacher; nominated by students and administration
 - ii. Matt has also been nominated for Teacher of the Year for the State of Michigan
 - d. The Hancock Sports Booster Club has been nominated for the Community Service Award

Principal Reports: see attached/below

1. Dan Vaara: Barkell Elementary School
2. Hannah Asiala: Hancock Middle and High School

Liaison Reports

1. The HPS Foundation met and awarded numerous grants totaling \$26,700.
2. The Hancock Recreational Committee met and continued to update the 5-year plan.
3. The DDA has not met

New Business/Discussion/Action Items:

1. Designation of signatories.
It is recommended by Superintendent Salani to approve the designation of signatories Chris Salani, Jill Karkkainen, Jeff Klein, Board Treasurer, Margaret Bernard, Tami Bessner, Dan Vaara, and Hannah Asiala. Moved by Member Klein, seconded by Member M Lancour to approve the designation of the signatories. Wendy Cynoweth abstained. Motion carried.
2. Designation of banks:
It is recommended by Superintendent Salani to approve the designation of banks: Superior National Bank, Huntington Bank, Fifth 3rd Bank, MILAF, The New York Bank of Mellon, and UP State Bank. Moved by Member Paavola, seconded by Member Paul to approve the designation of banks. Motion unanimously carried.
3. Designation of legal counsel:
It is recommended by Superintendent Salani to approve the designation of legal counsel Thrun Law Firm PC. Moved by Member Chynoweth, seconded by Member E Lancour to approve the designation of legal counsel. Motion unanimously carried.
4. Designation of liaison with the Michigan Association of School Boards (MASB) & a Representative for the Copper Country Association of School Boards (CCASB).
It is recommended by Superintendent Salani to designate a Liaison with the MASB and a representative for the CCASB. Moved by Member Klein seconded by Member Chynoweth to approve Member M. Lancour and Member Paul as co-liaisons with the MASB and co-representatives for the CCASB. Motion unanimously carried.
5. Designation of liaison with the HPS Foundation.
It is recommended by Superintendent Salani to designate a liaison with the HPS Foundation. Moved by Member Chynoweth seconded by Member Klein to approve Rod Paavola as liaison with the HPS Foundation. Motion unanimously carried.
6. Designation of the Office of the Superintendent to be responsible for posting public notices for all Board of Education meetings.
It is recommended by Superintendent Salani to designate the Office of Superintendent to be responsible for posting Public Notices for all Board of Education meetings. Moved by Member E Lancour, seconded by Member Klein to designate the office of the superintendent to be responsible for posting Public Notices for all Board of Education meetings. Motion unanimously carried.

7. Designation of the Office of Superintendent to perform all election duties necessary for conducting all school elections.
It is recommended by Superintendent Salani to approve the designation of the Office of Superintendent to perform all election duties necessary for conducting all school elections. Moved by Member M Lancour, seconded by Member Klein to approve the designation of the Office of Superintendent to perform all election duties necessary for conducting all school elections. Motion unanimously carried.
8. Approve the School District Bylaws be adopted as written in the NEOLA manual; the Board of Education shall conduct supervision of the District according to the laws of the State of Michigan; that the School District shall be operated as a General Powers School District.
It is recommended by Superintendent Salani to Approve the School District Bylaws be adopted as written in the NEOLA manual; the Board of Education shall conduct supervision of the District according to the laws of the State of Michigan; that the School District shall be operated as a General Powers School District. Moved by Member Chynoweth, seconded by Member Paul to approve the school district bylaws to be adopted as written in the NEOLA manual. Motion unanimously carried.
9. Approve the date/time of the regular monthly board of education meetings.
It is recommended by Superintendent Salani to approve the date/time of the regular monthly board of education meetings. Moved by Member M Lancour, seconded by Member Klein to approve the date and time of the regular monthly board meetings to be the third Monday of each month at 5:30 pm. Motion unanimously carried.
10. Approve the hire of Ryan Towles, Director of Athletics.
It is recommended by Superintendent Salani to approve the higher of Ryan Towles, Director of Athletics. Board members have heard good things about him from numerous coaches. Moved by Member Paul, seconded by Member Paavola to approve the hire of Ryan Towles, Director of Athletics. Motion unanimously carried.
11. Approve the hire of Jean Fettig, HS Food Service Helper.
It is recommended by Superintendent Salani to approve the higher of Jean Fettig, HS Food Service Helper. Moved by Member Klein, seconded by Member Paul to approve the hire of Jean Fettig, HS Food Service Helper. Motion unanimously carried.
12. Approve the Contract for Hannah Asiala, Middle/High School Principal
It is recommended by Superintendent Salani to approve the contract for Hannah Asiala Middle/High School principal. The contract was reviewed by board members. Moved by Member Klein, seconded by Member M Lancour to approve the contract for Hannah Asiala Middle/High School principal. Motion unanimously carried.
13. Accept the resignation of Ellie Heinonen, Elementary Paraprofessional Aide
It is recommended by Superintendent Salani to accept the resignation of Ellie Heinonen, Elementary Paraprofessional Aide. She has taken a different job. Moved by Member Chynoweth, seconded by Member E Lancour to accept the resignation of Ellie Heinonen Elementary Paraprofessional Aide. Motion unanimously carried.

14. Approve the position of Middle/High School Assistant Administrator/Dean of Students.
It is recommended by Superintendent Salani to approve the position of Middle/High school Assistant Administrator/Dean of Students. There will be a letter of agreement with the HEA for the remainder of the school year and then added as a Schedule B payment on the next contract. Moved by Member Klein, seconded by Member Paul to approve the position of a Middle/High school Assistant Administrator/Dean of Students. Motion unanimously carried.

15. Approve the position of MTSS/PBIS Coordinator.
It is recommended by Superintendent Salani to approve the position of MTSS/PBIS Coordinator. There will be a letter of agreement with the HEA for the remainder of the school year and then added as a Schedule B payment on the next contract. Moved by member Klein, seconded by member Paul to approve the position of MTSS/PBIS Coordinator. Motion unanimously carried.

16. Approve the CCASB Award Nominees/Recipients. Student Impact: Sadie Biekkola/Emilie Pierner; Outstanding Education Employee: Matt Griffith; School Service Award: Hancock Sports Booster Club; Community Service Award: 31 Backpacks.
It is recommended by Superintendent Salani to approve the CCASB award nominees/recipients. Student impact: Sadie Biekkola/Emilie Pierner; Outstanding Education Employee: Matt Griffith; School Service Award: Hancock Sports Booster Club; and Community Service Award: 31 backpacks. It is moved by Member Klein and seconded by Member Paul to approve the CCASB award nominees/recipients. Motion unanimously carried.

Visitor Comments: 14 visitors attended the meeting

Deanna Levanen spoke in support of Hannah Asiala. She also commented that Mrs. Nordmark is in her element as the STEM teacher. She thanks the teachers for their work with the Heikkinpaiva Essays. They are doing a great job if it is hard to pick the winners.

Adjournment of meeting.

Moved by Member Klein, seconded by Member Paul to adjourn the meeting at 6:49 pm. Motion unanimously carried.

Emilie Lancour
Board Secretary

Hancock Public Schools
Barkell Elementary Board Report
1/29/24

- Robotics Team- We had twenty kids (four elementary robotics teams) compete this school year. We also hosted four events, in which two teams qualified for the state competition to be held downstate the first weekend in March. Congratulations to all participants and thank you to Mrs. Nordmark for coaching the teams. The two state bound teams consists of: Walter Johnson, Cheyenne Phillips, Addison Vizanko, James Eikenberry, Wynter Boomanotti, Grayson Schroder, Will Rouser, Cathy Farrell, Johnathon Eikenberry, and Mason Saterstadt-Scott.
- Congratulations to our four Third Grade Heikinpaiva Essay Contest winners! Hadley Koski, Matthew Perez, Madeline Oja, and Claire Levanen all will receive \$20, and will be invited to participate in the Heikinpaiva parade!
- Congratulations to our six 5th Grade Spelling Bee finalists! The final six consisted of: Eli Stromer, Liam Jeannotte, Braylin Kyllonen, Gavin Miller, Jackson Bublitz, and Carter Bryan. All six students did an outstanding job. Eli Stromer finished first. Liam Jeannotte finished second. Braylin Kyllonen finished third. Eli and Liam advance to the Regional Championships and Braylin will act as an alternate in case one of the top two are unable to attend.

Hancock Public School

Hancock Middle/High School Board Report

1-29-24

Middle School

-PBIS Update/Advisory

- Data pull will be Wednesday
- Next team meeting in 2 weeks to review data
- Mid-Trimester Newsletter is attached

-Updates

- Completed Life Skills for all grades
- TRIO met with students today
- All MS ELA and Math classes have completed their middle of the year STAR test
 - have PD on Feb 28 to learn more about reports and understand data better
 - initial viewings appear we are making lots of growth in both subjects!

High School

- December 1st was a Regional Health Occupation competition in Escanaba here are the results for our students:
 - Nutrition: Ella Keranen, 3rd place
 - Nutrition: Jynna Carlson, finalist
 - Clinical Specialty: Emily Kilpela, 2nd place
 - Health Education - Finalists
 - Annie Simonson, Brooke Stromer, Sofie Freeman, Reese Driscoll, & Mallory Sporalski
 - Public Service Announcement - 1st Place
 - Ella Storm, Tavi Isaacson, Simone Ruonavaara, Morgan Sintkowski, Elise Meyette, & Isabelle Erickson
- Kristan Coleman took a group of Manufacturing students to L'Anse Manufacturing on December 13th
- In December NHS students participated in making gingerbread houses for residents at a local nursing home that ended up being closed to visitors due to illness others visited Portage Pointe and played board or card games with the residents.
- January 13th Robotics competition was postponed due to the weather. Will be rescheduled to February 3rd. We have 1 HS team competing
- Sophomores participated in Gear Up team building activity with MTU last Friday

Spirit Club is making plans for Wing Ding the first week in February